

A MEETING of the TRADING OPERATIONS SUB-COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST. BOSWELLS on Wednesday 3 December 2008 at 2.00pm.

J. J. WILKINSON  
Clerk to the Council  
26 November 2008

### BUSINESS

1. Apologies for Absence.
2. Order of Business.
3. Declarations of Interest.
4. **Minute.** Minute of Meeting of 6 October 2010 to be approved. (Copy attached.) 2 mins
5. **Review of Remit & Scope of the Trading Operations Sub-Committee.** 20 mins  
Consider joint report by Directors of Technical Services and Corporate Resources. (Copy attached.)
6. Any Other Items Previously Circulated.
7. Any Other Items which the Chairman Decides are Urgent.

**Items Likely to be Taken in Private.** Before proceeding with the private business, the following motion should be approved:-

"That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act."

8. **Minute.** Consider Private section of the Minute of Meeting of 6 October 2010. (Copy attached.) 2 mins
9. Consider reports by Director of Technical Services on :- 90 mins
  - (a) SBc Contracts Trading Operation

- (b) Grounds maintenance.
- (c) Catering and Building Cleaning Trading Operations.
- (d) Fleet Management Trading Operation.

(Copies attached.)

## NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors M. J. Cook (Chairman), J. Brown, N. Calvert, J. A. Fullarton, G. H. T. Garvie, K. Gunn, L. Wyse

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